

Village of Armada Sesquicentennial Celebration Street Fair Vendor Application

A street fair will be held on Main Street in downtown Armada for two days to celebrate the Village's 150th birthday. There are events and activities planned throughout the downtown area.

Saturday, October 12th from 10 a.m. to 7 p.m.

Sunday October 13 from 10 a.m. to 5 p.m.

Rules and Regulations:

- Spaces are 10 x 10.
- Electricity is not available.
- Vendor spaces are assigned and are not transferable.
- Set up on Saturday is 7:30 a.m. to 9:30 a.m. Vehicle must be removed by 9:30 a.m.
- Entries received after Sept 30, 2019 will be charged a \$10 late fee.
- Late entries will only be considered if space is available.
- Products not in good taste or viewed as not acceptable will be removed.
- Entry fee and deposit will be returned to any rejected applicants.
- Incomplete applications will automatically be rejected and returned.
- Notice of acceptance/rejection will be sent by e-mail.
- All decisions are final.
- Vendor will transact all sales and all proceeds to go to vendor.
- Vendors are responsible for collection and payment of Michigan Sales Tax.
- Vendor must keep their area(s) clean at all times.
- Show is rain or shine – come prepared.
- Spaces will be marked and numbered and are not transferable.
- The Village of Armada is not responsible for theft, loss or damage to displays, and/or personal injury to any street fair participant.
- Non-profit organizations get a space for free. You must submit an application and by doing so, you commit to the space for both days.
- Bathrooms and parking are available.
- Map of parking lots will be provided.

Cost

- Cost is \$50 per space for the weekend.
- Deposit of \$50 is required.
- Deposit will be refunded if vendor attends both days.
- Submit one check for \$100 made out to "Village of Armada" with application.
- Submit application to the Village of Armada, 74274 Burk Street, P.O. Box 903, Armada, MI 48005.

Submit applications to the Village of Armada office

By mail: Village Clerk, Village of Armada P.O. 903, Armada, MI 48005

In person: Village Municipal Office, 74274 Burk Street, Armada, MI 48005

Vendor Application Information

Please print, sign and return with payment

Name	
Address	
City, State, ZIP	
Preferred Phone	
E-mail	
Name of Business	
Type of Product	
Description of Display	
Number of spaces needed	
Are you a non-profit?	

(Non-profits get space for free; must submit application and commit to both days of the event.)

I accept the rules and regulations of the event.

Signature

Date

For questions about the event and vendor space contact: Justin at EventsArmada@gmail.com.

Deposit Refund Application

To get your deposit refunded by the Village of Armada fill out this section.

If you attend both days of the event, you will get \$50 back. All collected monies are being handled by the Village of Armada; so the refund will come from them also. Fill in the section below and the refund request will go on the schedule of bills at the next regular meeting after the event. The check will be mailed to you after the council meeting. This will take two-three weeks.

Deposit Refund Request	
Name on check should be:	
Address to mail check to is:	
Contact info of vendor if different from above	

For questions about the refund contact the Village Clerk by phone at 586.784.9151 or by e-mail at clerk@villageofarmada.org.