President Wolak called the meeting to order at 7:05 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Sledz, Wolak, Ballard, Coenen, Shall, and Boelke. Also present: Clerk Poulos, Treasurer Adair, Jeff Bahorski, Krista Nesbit, John Beam, and Kevin Grand.

AGENDA, APPROVAL OF

MOTION by Ballard, seconded by Shall, to approve agenda as presented.

All Ayes CARRIED

CITIZEN COMMENT

None.

PRESENTATIONS

Krista Nesbit, a representative from Ameresco, explained to Council what their non-profit company offers. She stated that she met with the Clerk and Administrative Assistant in early March and discussed the difference between what ERC presented and what Ameresco does. She explained that they are an energy solutions company, not just LED lighting and they assist municipalities to identify where they are spending money on energy. They help them cut through their deferred maintenance by incorporating green technologies and they guarantee savings of at least 20%. An energy saving performance plan would help the Village create capital by incorporating energy efficient matters. 100% of the savings stay with the Village and the Village owns all of the equipment installed, which is one of the main differences between them and ERC. Ameresco would work with the financial department and the DPW to discuss what the need of the Village are (roofs, boilers, windows, etc.) If all lighting is upgraded to LED, those savings could then be applied to fund those types of energy savings projects. Capital is created by using those savings. Another key difference is that the Village keeps all of the savings from the upgrades to be used for future projects and Ameresco would help the Village get the best rates for any loans if the Village cannot fund these projects using budgeted funds. She stated that although a 20% savings is guaranteed, if the Village only upgraded to LED lights, the savings could be up to 50%. The advantage of working with an energy savings company is all the risk is on them, if the guaranteed savings are not met, they will pay the Village the difference. Attorney Bahorski stated that the relationship with ERC could be up to 30 years according to their proposed contract and asked what the commitment would be with Ameresco. Nesbit stated that the proposed contracts are usually a two year commitment and it is up to the client if they want to extend, which most do after seeing the savings. Bahorski used the sewer plant as an example of a building that may benefit from this type of program and asked if other municipalities have used Ameresco for their sewer plants. Nesbit stated that they have and will provide examples to the Clerk. Nesbit gave the example that if the Village spent $10,000.00 annually on energy costs, Ameresco guarantees 20% or $2,000.00 annually in savings. In 10 years, the Village would have $20,000.00 to put towards a project. The Village would have to finance, or pay for it from budgeted funds but those savings can be applied to the debt service cost or to repay the Village funds. All projects
must be energy related to qualify and the Village will not incur any costs until a contract is signed. The Clerk will bring the information provided from Ameresco to Council at the next RCM.

**ADMINISTRATIVE REPORTS**

- The Building Department submitted the April, 2019, Building Department Report, on file.
- The Clerk submitted a letter from the MML which announced that the Village received an award for having one of the six lowest modification factors for the policy year July 1, 2018 through June 30, 2019.

**1. CONSENT AGENDA**

**MOTION** by Ballard, seconded by Clark, to approve the Consent Agenda as amended.

A. Approval of RCM Minutes of 4/22/19/19 removed, added as Agenda Item I.

B. **Payment of Bills** totaling $78,035.10 approved for payment as follows:

   1. General Fund $  8,669.32
   2. Police STI      $  602.86
   3. Water Fund     $  5,390.60
   4. Sewer Plant Fund $ 52,570.06
   5. Sewer System Fund $  1,382.57
   6. Major Street Fund $  3,026.06
   7. Local Street Fund $  3,767.65
   8. Municipal Street Fund $ 2,625.98
   Total             $ 78,035.10

C. **Special Event Permit – Armada Lions Club – Four Corner Fundraiser** approved the application from the Armada Lions Club for a Special Event Permit on May 17, 18, and 19, for a Four Corner Fundraiser.

D. **Special Event Permit – Armada Am Vets – Four Corner Fundraiser** approved the application from the Armada Lions Club for a Special Event Permit on May 24, 25, and 26, for a Four Corner Fundraiser.

E. **Special Event Permit – Armada Am Vets – Memorial Day Parade** approved the application from the Armada Lions Club for a Special Event Permit on May 27, 2019, for the Memorial Day Parade.

F. **Special Event Permit – PAL Police Leadership Team – Four Corner Fundraiser** approved the application from PAL for a Special Event Permit on June 2, 2019, for a Four Corner Fundraiser.

   All Ayes CARRIED

2. **OLD BUSINESS**

A. **Sewer Plant Update** - Sewer Commissioner Clark informed Council that he will be bringing quotes to a future meeting to replace the Oven used for testing procedures at the Sewer Plant.

B. **Street Administrator Ballard** informed Council that he met with the contractors and Engineers on May 7, 2019. They discussed blinkers that were out on barricades and Semco needs to verify the depth of their lines. Traffic issues were discussed. He
stated that a mailbox cluster will be put in at the east end of the project for the homes within the project area. He stated that curb and gutter should begin in 2 – 3 weeks, then the sidewalks that need to be removed and replaced will begin. The culvert will be removed on Friday and should take three days to replace. He stated that the project is progressing and is on time with an estimated July 3, 2019, end date.

3. NEW BUSINESS

A. WELL HOUSE #6 PROPOSALS
Water Commissioner Boelke sent out ten Invitations to Bid on siding Well House #6, which was budgeted for in the 2019/2020 approved budget. Boelke received one bid from ABG North Construction Company in the amount of $3,350.00, which is well within the budgeted amount. The Clerk will verify that the requirements of the bid are met (insurance, etc.).

**MOTION** by Boelke, seconded by Ballard, to award the bid to ABG North Construction Company for installation of new siding on Well House #6 for a not to exceed amount of $3,350.00 subject to the bid meeting stipulations of the Invitation to Bid and allow the President and Clerk to sign on the Village’s behalf.

Ayes: Boelke, Ballard, Sledz, Shall, Clark, Coenen, Wolak
Nays: None
CARRIED

B. ADA WEBSITE COMPLIANCE
The Clerk brought a quote from Revize to update the Village and Police websites to meet ADA compliance. This was discussed and budgeted for in the 2019/2020 approved budget.

**MOTION** by Ballard, seconded by Sledz, to allow Revize to update the Village and Police websites to become ADA compliant for a cost not to exceed $800.00 each to be paid for from General and Salvage Title Funds respectively and to allow the Village Clerk to sign on behalf of the Village.

Ayes: Ballard, Sledz, Boelke, Shall, Clark, Coenen, Wolak
CARRIED

C. COLONIAL STREET LIFT STATION HATCH
Sewer Commissioner Clark received two bids to replace the Colonial Street Lift Station Hatch.

1. Jett Pump and Valve, LLC  
   Option 1 with 8” concrete: $ 8,947.21
   Option 2 with 16” concrete: $10,358.36

2. T.H. Eifert Mechanical Contractors
   $12,530.00
Clark suggests awarding the bid to Jett Pump and Valve, LLC, Option 1 for $8,947.21.

**MOTION** by Clark, seconded by Ballard, to approve the proposal from Jett Pump and Valve, LLC in the not to exceed amount of $8,947.21 to replace the hatch over the Colonial Street Lift Station.

Ayes: Clark, Ballard, Boelke, Sledz, Wolak, Coenen, Shall
CARRIED

D. DPW EMPLOYEE AGREEMENT
The Clerk provided Council with a draft Employee Agreement for the new DPW Employee. This agreement will not be presented to the new employee until the six
month probationary period is completed. Unfortunately, an error in printing did not provide Council the full agreement. This item will be brought back to the next RCM.

E. NEW DPW EMPLOYEE
DPW Supervisor Senwatowski has been interviewing for this position but does not have a suggestion yet. Ballard and Clark have also attended the interviews. This item will be brought back to the next RCM as President Wolak wants this position filled as soon as possible.

F. BUILDING INSPECTOR APPOINTMENT
One letter of interest was received to fill the Building Inspector position, which the Clerk provided the Council.

   MOTION by Ballard, seconded by Boelke, to confirm the President’s appointment of Gary Mourtos as Building Inspector expiring on November 25, 2019.
   All Ayes CARRIED

G. CODE ENFORCER APPOINTMENT
One letter of interest was received to fill the Code Enforcer position, which the Clerk provided to Council. Discussion amongst Council was to lower the retainer fee as Dennis LeMieux held this position for a very long time and some members of Council felt he worked his way up to that pay.

   MOTION by Ballard, seconded by Clark, to appoint Thomas Urban as Code Enforcer in and for the Village of Armada at a retainer fee of $150.00/month expiring on November 25, 2019.

   Council discussion followed with no support for the retainer fee. Most felt it was too low.

   MOTION by Boelke, seconded by Ballard, to appoint Thomas Urban as Code Enforcer in and for the Village of Armada at a retainer fee of $200.00/month expiring on November 25, 2019.
   All Ayes CARRIED

H. WOOD CHIPPER BID OPENING
One bid was received from Larry’s Automotive for the 200 plus gasoline Wood Chipper for $1,100.00, which was opened during the meeting.

   MOTION by Coenen, seconded by Shall, to accept the bid from Larry’s Automotive for the 200 plus gasoline Wood Chipper in the amount of $1,100.00.

   All Ayes CARRIED

I. TO APPROVE THE MINUTES OF THE REGULAR MEETING OF THE VILLAGE COUNCIL
Correction to Page 1, Under Administrative Reports fourth bullet point, halfway through paragraph, after the sentence, “It was pointed out that Ben Delecke attempted this many years ago and was not allowed to do so by the Trail Commission”, added “Boelke suggests putting it on Village property or in the area of.”
MOTION by Coenen, seconded by Ballard, to approve the minutes of April 22, 2019, regular meeting of the Village Council, as amended.

All Ayes CARRIED

MOTION by Clark, seconded by Ballard, to add Item J, Engagement Letters from Bendzinski to Proceed with the SRF Bond and S & P for a Credit Rating Assessment.

All Ayes CARRIED

MOTION by Boelke, seconded by Ballard, to amend the motion adopted under 3A to increase the not to exceed amount from $3,350.00 to $3,550.00

Ayes: Ballard, Sledz, Boelke, Shall, Clark, Coenen, Wolak CARRIED

J. ENGAGEMENT LETTERS FROM BENDZINSKI TO PROCEED WITH THE SRF BOND AND S & P FOR A CREDIT RATING ASSESSMENT

MOTION by Ballard, seconded by Shall, to authorize approval of Engagement letter by Treasurer at a cost of $19,200.00 for Bond issuance and to authorize the Treasurer to sign.

Ayes: Ballard, Shall, Boelke, Sledz, Clark, Coenen, Wolak CARRIED

MOTION by Boelke, seconded by Clark, to approve to go forward with S & P Global Ratings to complete credit assessment at a cost of $93,775.00 and instruct the Treasurer and Sewer Commissioner to sign the agreement.

Ayes: Ballard, Sledz, Boelke, Shall, Clark, Coenen, Wolak CARRIED

UPCOMING AGENDA ITEMS
A. DPW New Employee Agreement
B. DPW Employee Employment Offer

CITIZENS COMMENTS
Kevin Grand stated that the Public Act that requires the ADA compliance, if it was passed by the State, should be financially covered by the State, not the local municipality. Attorney Bahorski stated that ADA is a Federal Law and agreed that Mr. Grand is correct but there have been several cases brought against the State with mixed results.

COUNCIL COMMENTS/COMMUNITY EVENTS
Park Commissioner Shall stated that all of the contracts are in for Armada Jams performers.
He also stated that he has been cleaning up the park.

No further business.

MOTION by Ballard, seconded by Clark, to adjourn the meeting at 8:24 pm.
All Ayes CARRIED

Minutes submitted by:

Michelle Poulos, CMMC
Armada Village Clerk